

STUDY CONTRACT

Metropolitan University Prague

Company registered in the Register of Public Benefit Companies at the Municipal Court in Prague, section O, insert 231,

Company Registration Number: 264 827 89, Registered Office: Prokopova 100/16, CZ - 130 00 Prague 3,

Contact Address: **Dubečská 900/10, CZ - 100 31 Prague 10,**

Represented by: prof. PhDr. Michal Klíma, M.A., CSc., MUP Rector
(hereinafter referred to as the "MUP")

and

First and Last Name:

Permanent Residence:

Date of Birth:

(hereinafter referred to as the "Student")

have signed the Study Contract.

Section 1

Subject of the Study Contract

- On the grounds of a decision of MUP Rector from date the Student was admitted to full-time study in the **Bachelor's Degree** study programme **International Territorial Studies,** specialisation **International Relations and European Studies** under the provisions stipulated herein.
- The subject of this Study Contract (hereinafter referred to as the "Contract") is to provide legal regulations that govern the mutual relations between the Student and MUP with respect to the obligation of MUP to provide the Student with instruction within the extent of the study programme to which the Student is admitted.

Section 2

Payment of Tuition Fees

- The Student hereby chooses the following tuition fees payment plan*:
 Payment for one academic year in full Payment for one academic year in two instalments
- Details of tuition fee payment plans are stipulated in the Contract and in MUP internal rules and regulations, particularly in the List of MUP Fees.
- The Student hereby chooses the following currency for payment of tuition fees *: CZK EUR

Section 3

Requirements for Study at MUP

Section 3 herein governs the general contractual obligations for all study programmes and specialisations, all Lifelong Learning Programmes, and Rigorous proceedings in all programmes and specialisations conducted at MUP, particularly in Articles I-VII when the rights and obligations of both contractual parties of the Contract are defined by the type of study programme and specialisation or, as the case may be, by the Lifelong Learning Programme or Rigorous proceedings stipulated in Section 1, Item 1 herein.

Article I

Preliminary Provisions

- MUP Contract and legal relations arising therefrom shall be governed primarily by Act no. 111/1998 Coll. on Higher Education Institutions and on Modification and Amendment of Other Acts (the Higher Education Act), as amended, which shall be referred to as the "Higher Education Act" in the Contract, and by effective MUP internal rules and regulations, unless stipulated otherwise.
- MUP is a private higher education institution with a university status. It is a legitimate legal entity eligible to operate as a private higher education institution in the Czech Republic. The state permission within the intent of Section 39 of the Higher Education Act was granted by the Ministry of Education, Youth, and Sports of the Czech

* the relevant option shall be marked with a cross

Republic on 30 May 2001. MUP implements Bachelor's Degree, Master's Degree, and Ph.D. study programmes, Rigorosum proceedings, and Lifelong Learning Programmes.

Article II

MUP Internal Rules and Regulations

1. During the course of study or, as the case may be, during the Rigorosum proceedings or study within the framework of the Lifelong Learning Programme, the Student or, as the case may be, the Participant in the Rigorosum proceedings or the Participant in the Lifelong Learning Programme, hereby undertakes to comply with MUP internal rules and regulations, as amended, that govern his/her rights and obligations during the course of his/her study or, as the case may be, during the Rigorosum proceedings, or study within the framework of the Lifelong Learning Programme. Such MUP internal rules and regulations include particularly the following: MUP Charter, MUP Study and Examination Code, MUP Examen Rigorosum Code, MUP Lifelong Learning Code, MUP Admission Procedure Code, Library Code of the Jiří Hájek Specialised Library, MUP Directive on Fees, List of MUP Fees, Directive on Publication, Allocation, and Records of Internal Regulations, Directive on MUP Official Notice Board, Directive on Issue, Use, and Registration of Access Cards and other MUP internal rules and regulations - particularly relevant directives issued by MUP Rector.
2. Prior to the signing of the Contract, the Student or, as the case may be, the Participant in the Rigorosum proceedings, or the Participant in the Lifelong Learning Programme had been informed of the effective internal rules and regulations stipulated in Section 3, Article II, Item 1 herein and he/she is obliged to continuously become acquainted with their amended versions. MUP undertakes to provide the Student or the Participant in the Rigorosum proceedings or the Participant in the Lifelong Learning Programme with access to the amended versions of the Contract.
3. By signing the Contract, the Student, or as the case may be, the Participant in MUP Rigorosum proceedings or MUP Lifelong Learning Programmes, affirms that he/she is fully acquainted with the significance of the collateral appendix stipulated in this Article, that the collateral appendix was sufficiently explained prior to signing the Contract due to the fact that it comprises MUP internal rules and regulations that govern its activities and operations issued pursuant to the Higher Education Act that cannot be included in the Contract due to their extensive scope. By signing the Contract, the Student, or as the case may be, the Participant in MUP Rigorosum proceedings or MUP Lifelong Learning Programmes, also affirms that the MUP internal rules and regulations stipulated in this Article do not contain any conditions that would put him/her at disadvantage. Furthermore, by signing the Contract, the Student, or as the case may be, the Participant in MUP Rigorosum proceedings or MUP Lifelong Learning Programmes affirms that he/she understands the collateral appendix and that the collateral appendix is fully comprehensible.

Article III

Bachelor's Degree, Master's Degree, and Ph.D. Study Programmes

1. The Student who concluded the Contract with MUP was admitted to study within the framework of the study programme and specialisation stated in Section 1, Item 1 of the Contract. The above stated study programme was duly accredited by the Ministry of Education, Youth, and Sports of the Czech Republic within the intent of the relevant provisions of the Higher Education Act. Upon receipt of the notification on the decision of admission to study, prospective students are entitled to sign the Contract. Taking into consideration the fact that Ph.D. study programmes of International Territorial Studies, specialisations of International Relations and European Studies - MVES (in Czech) and International Relations and European Studies - IRES (in English) are implemented in cooperation with the Institute of International Relations Prague (hereinafter the "IIR"), the Contract is also based on contractual relations between MUP and IIR that arise from mutual cooperation in implementation of the above mentioned Ph.D. study programmes and specialisations; when the Contract refers to any Rector's Directive, for the purposes of the Contract, it shall be assumed that the Rector's Directives relating to the above mentioned Ph.D. study programmes and specialisations were adopted upon prior consultation with IIR Director.
2. The duration of the academic year is 12 calendar months; the academic year is divided into the following parts: the winter semester, the summer semester, and the holidays. The dates of the beginning of the instruction period and the examination period as well as other details relating to the administration of instruction shall be stipulated in the Academic Year Schedule; the Student shall be informed on the Academic Year Schedule at the latest at the beginning of the relevant academic year.
3. The standard length of study in Bachelor's Degree study programmes is 3 years; the maximum allowed length of study in Bachelor's Degree study programmes is 7 years. The standard length of study in Master's Degree study programmes is 2 years; the maximum allowed length of study in Master's Degree study programmes is 6 years. The standard length of study in Doctoral Degree study programmes is 3 years; the maximum allowed length of study in Ph.D. study programmes is 7 years. Details are stipulated in MUP Study and Examination Code.
4. The detailed structure of study programmes and their division into specialisations, characteristics, and their combinations, characteristics of courses, terms and conditions of elaboration of study plans or, as the case may be, the length of practical training, and conditions that the Student must comply with during his/her studies as well as

further definitions of objectives of the study programme are an integral part of MUP internal regulations, and they comprise the content of the study plans.

5. Graduates of Bachelor's Degree study programmes shall be awarded the academic degree of "Bachelor" ["Bakalář" in Czech] (abbreviated as "Bc." before their name). Graduates of Master's Degree study programmes shall be awarded the academic degree of "Master" ["Magistr" in Czech] (abbreviated as "Mgr." before their name or, as the case may be, "Engineer" ["Inženýr" in Czech] (abbreviated as "Ing." before their name). Graduates of Ph.D. study programmes shall be awarded the academic degree of "Doctor" ["Doktor" in Czech] (abbreviated as "Ph.D." after their name).
6. Study pursuant to the Contract may be completed in part by studying at MUP partner higher education institutions within the framework of the ERASMUS+ mobility programme or at MUP partner higher education institutions on the grounds of specific contractual relations with MUP, or as the case may be within the framework of the Double Degree programme, in accordance with relevant MUP internal rules and regulations effective for the pertinent study programme and specialisation.
7. As of the academic year in which the Student was admitted to study, MUP undertakes to provide the Student with instruction within the extent of the study programme and specialisation accredited by the Ministry of Education, Youth, and Sports of the Czech Republic in which he/she was admitted to study; provide the content of instruction and administration of the Student's study process within the extent of the study programme and specialisation in which he/she was admitted to study pursuant to its effective internal rules and regulations and valid generally binding legal rules and regulations, and comply with other requirements stipulated by the Higher Education Act.
8. The Student is entitled to study within the framework of the study programme in which he/she was admitted to study, complete assessments under conditions stipulated by the study programme and MUP Study and Examination Code, use the information technologies and services of MUP Student Services offices, services of MUP Library and study halls for the purpose of study in the study programme within the framework of which he/she was admitted to study in accordance with MUP internal rules and regulations as well as vote and be elected for the Academic Council and be subject to all other rights and obligations stipulated by the Higher Education Act and MUP internal rules and regulations.
9. The Student hereby undertakes to pay tuition fees to MUP on the grounds of his/her tuition fee payment plan that he/she chose in the signed Contract. Tuition fees are stipulated pursuant to the List of MUP Fees as a payment for each academic year; tuition fees may be paid for one academic year in full or in instalments. Detailed options of tuition fees instalment plans are specified in the Contract and in MUP Study and Examination Code.
10. Students of the Bachelor's and Master's Degree programmes who chose the option "payment for one academic year in full" in the Contract undertake to pay the tuition fees in the amount of **CZK 55 000** (in words: fifty-five thousand Czech Crowns) per academic year for the **full-time** form of study or tuition fees in the amount of **CZK 48 000** (in words: forty-eight thousand Czech Crowns) per academic year for the **part-time** form of study; Students who are entitled to pay "reduced tuition fees for part-time form of study" pursuant to the List of MUP Fees undertake to pay the tuition fees in the amount of CZK 40 000 (in words: forty thousand Czech Crowns) per academic year. Tuition fees for the first year of study shall be payable at the latest on the day of the signing of the Contract. Tuition fees for the next (subsequent) academic years shall be payable in advance **at the latest by 30 June** of the preceding academic year.
11. Students of the Bachelor's and Master's Degree programmes who chose the option "payment for one academic year in two instalments" in the Contract undertake to pay the increased tuition fees in the amount of **CZK 58 000** (in words: fifty-eight thousand Czech Crowns) for one academic year in the **full-time** form of study in two instalments in the amount of **CZK 29 000** (in words: twenty-nine thousand Czech Crowns) per instalment or the increased tuition fees in the amount of **CZK 50 000** (in words: fifty thousand Czech Crowns) for one academic year in the **part-time** form of study in two instalments in the amount of **CZK 25 000** (in words: twenty-five thousand Czech Crowns) per instalment; Students who are entitled to pay "reduced tuition fees for part-time form of study" pursuant to the List of MUP Fees undertake to pay tuition fees in the amount of CZK 42 000 (in words: forty two thousand Czech Crowns) for one academic year in case of part-time form of study with reduced tuition fees in two instalments in the amount of CZK 21 000 (in words: twenty one thousand Czech Crowns) per instalment. In the first year of study, the first instalment of tuition fees is due at the latest on the day of the signing of the Contract; in each next (subsequent) year of study, the first instalment of tuition fees is due **at the latest by 30 June** of the preceding academic year; the second instalment is always due **at the latest by 10 January** of the pertinent academic year. The option of "payment for one academic year in two instalments" shall not infringe the legal ground, i.e. the obligation to pay tuition fees for the whole academic year; it concerns solely the manner of payment of tuition fees in two instalments. Students who chose the option of "payment for one academic full in two instalments" are equally obliged to pay the full amount of tuition fees for each academic year, even in case of termination of study for any reason prior to the due date of the second tuition fees instalment.
12. The Student is entitled to change the tuition fees payment plan; nevertheless any changes can be made only upon the lapse of one academic year, at the latest on the due date of the tuition fees or, as the case may be, the first instalment of the tuition fees for the next academic year; the change shall be effected by payment of the changed amount of tuition fees or, as the case may be, of the first instalment. In case the Student pays tuition fees in a different amount than the amount stipulated herein and in the List of MUP Fees, the payment plan shall remain

without changes throughout the next year. Unless a payment plan is chosen in the Contract, the default payment option of “payment for one academic year in full” shall apply.

13. Students who signed the Contract for “Parallel Study of Another Specialisation” undertake to pay the reduced MUP tuition fees in the amount of **CZK 5 000** (in words: five thousand Czech Crowns) for the first academic year in Bachelor's Degree or Master's Degree study programmes and **CZK 10 000** (in words: ten thousand Czech Crowns) for the second academic year, and in case of Bachelor's Degree specialisations **CZK 15 000** (in words: fifteen thousand Czech Crowns) for the third academic year of study. The reduced amount of tuition fees is applicable only in case the Student is enrolled in a second specialisation without interrupting the first Bachelor's Degree or Master's Degree specialisation at MUP. Students who terminated study of the first specialisation for any other reasons than due completion of study or whose study of the first specialisation was effectively terminated or interrupted by MUP undertake to pay the full amount of tuition fees pursuant to the List of MUP Fees and the provisions of Section 3 of Article III, Item 10 and 11 herein as of the day on which the termination or interruption of study became effective. Reduced tuition fees for study of a parallel specialisation cannot be paid in instalments. Tuition fees for the first year of study shall be payable at the latest on the day of the signing of the Contract. Tuition fees for each next (subsequent) academic year shall be payable in advance **at the latest by 30 June** of the preceding academic year. The amount of tuition fees for study of the second year and third year of study for Students who are enrolled in a parallel study of another specialisation and who are repeating a year of study shall not be affected; the amount of tuition fees shall be increased identically as if the Students were not repeating a year of study, i.e. up to the amount of CZK 15 000 (in words: fifteen thousand Czech Crowns) per one academic year, provided the requirements stipulated in the provisions of Section 3, Article III, Item 13, sentence 2 and 3 therein are complied with.
14. The Student of a Doctoral Degree study programme in **part-time** form of study hereby undertakes to pay tuition fees to MUP in the amount of **CZK 25 000** (in words: twenty-five thousand Czech Crowns) for one academic year. The Student of a Doctoral Degree programme in **full-time** form of study hereby undertakes to pay tuition fees to MUP in the amount of **CZK 27 000** (in words: twenty-seven thousand Czech Crowns) for one academic year. In the first year of study, the tuition fees are due in full amount at the latest on the day of the signing of the Contract; in each next (subsequent) year of study, the tuition fees are due in full amount **at the latest by 30 June** of the preceding academic year. Tuition fees for Doctoral Degree study programmes cannot be paid in instalments. Students who signed the Contract on study in a Doctoral Degree study programme in the full-time form of study, and were granted a doctoral bursary pursuant to MUP Bursary Code, and Students who signed the Contract within the framework of the "School without Barrier" programme shall study on the grounds of a disbursed doctoral bursary or bursary for students with disabilities pursuant to MUP Bursary Code, as amended, free of charge of tuition fees for the duration of time for which the bursary had been awarded. Further details are governed by the relevant decision on disbursement of the bursary and MUP Bursary Code as well as applicable Rector's Directives.
15. MUP shall be entitled to unilaterally raise the tuition fees applicable to the subsequent academic year, in case the costs of the Student's study increase by more than 10 % due to inflation, by a percentage of the amount of the tuition fees for study in the previous academic year that is equal to the percentage by which the costs of the Student's study had increased. MUP is obliged to notify the Student about the increase of the tuition fees in writing in a timely manner.
16. Students are obliged to pay tuition fees for the full standard length of study. Students are also obliged to pay the full amount of tuition fees for the academic year during which they interrupted study for any reason or during which MUP withdrew from the Contract. Tuition fees are not refundable, with the exception of cases stipulated by MUP internal rules and regulations, particularly by MUP Study and Examination Code. Details on the obligation to pay tuition fees and other fees are stipulated by MUP internal rules and regulations, particularly by MUP Study and Examination Code, MUP List of Fees, and MUP Directive on Fees.
17. The option of interruption of study and the conditions thereof, repetition of a year of study and other possibilities and conditions of the course of study are stipulated by MUP internal rules and regulations, particularly by MUP Study and Examination Code. During the interruption of their study, Students shall not hold the student status within in the intent of the Higher Education Act.
18. In cases when MUP internal rules and regulations stipulate the possibility of changing the form of study from full-time to part-time and vice versa, provided the Student receives an approval of this change, the following steps shall be taken in accordance with the Contract for the purpose of determining the amount of the tuition fees:
 - a) If the change of the form of study is approved as of the beginning of the academic year, the Student is obliged to pay the tuition fees in the revised amount stipulated for the relevant form of study from the beginning of the academic year for which the change was approved.
 - b) If the change of the form of study from full-time to part-time is approved in the course of the academic year, the Student is obliged to pay the tuition fees in an unchanged amount (the amount stipulated for the full-time form of study) for the whole academic year in which the change was approved and pay the revised amount of the tuition fees (the amount stipulated for the part-time form of study) from the beginning of the subsequent academic year. In cases when the change of the form of study from full-time to part-time and vice versa is approved, it is conceived that the form of study stipulated in Section 1, Item 1 of the Contract will change as of the day of the

approved change of the form of study; in such cases the Student and MUP shall not conclude an amendment to the Contract.

19. MUP reserves the right to change the venue (building) of instruction during the effect of the Contract on the territory of the Czech Republic due to operational, organisational, or technical reasons. Furthermore, MUP reserves the right not to open instruction for study groups of the first year of Bachelor's Degree, Master's Degree, or Doctoral Degree study programmes and specialisations within the framework of the relevant specialisation and venue of instruction in case the number of students who concluded a Contract with MUP in the relevant academic year within the relevant study group, specialisation, and venue in question is lower than 10; a study group is defined as a group of students who are to attend instruction together in accordance with MUP Academic Year Schedule during the first year of study of the same Bachelor's Degree, Master's Degree, or Doctoral Degree specialisation and venue of instruction; in such cases, MUP may withdraw from the Contract and refund the paid tuition fees to the Student; for all intents and purposes, it is conceived that the student never enrolled for study and tuition fees are refunded in compliance with MUP Directive on Fees. MUP is obliged to inform the Student on the withdrawal from the Contract in writing; the withdrawal becomes effective on the day of delivery of the written notice or, as the case may be, on the day of refusal to accept the written notice or in case the notice cannot be delivered due to other reasons than refusal of its acceptance, after the 5th calendar day from the day of the sending of the notice via registered mail.
20. Study shall be duly completed upon completion of the relevant study programme and specialisation; the conditions of completion of study and the day of completion of study are stipulated in MUP Study and Examination Code; MUP Bachelor's and Master's Degree study programmes shall be completed on the day of the completion of the last part of the Final State Examination (FSE) and the Student shall relinquish his/her student status as of the same day; MUP Ph.D. study shall be completed on the day of the successful defence of the Doctoral thesis and the Student shall relinquish his/her student status as of the same day.
21. Furthermore, study can be terminated on the grounds of conditions stipulated in MUP Study and Examination Code by means of:
 - a) Quitting of study; the day of termination of study is defined as the day on which MUP received the written notification of the Student's quitting of his/her study;
 - b) revocation of the accreditation of the study programme; the day of termination of study is defined as the day on which the time-limit stipulated in the decision adopted by the Ministry expired;
 - c) termination of the accreditation of the study programme; the day of termination of study is defined as the day as of which MUP announced the termination of the study programme or the day as of which the granted accreditation expired;
 - d) decision on expulsion from study pursuant to MUP Disciplinary Code pursuant to Section 65, Article 1 (c) or Section 67, Article 1 of the Higher Education Act; the day of termination of study is defined as the day on which the decision on expulsion entered into force;
 - e) in cases when MUP Rector adopts a decision on termination of study at MUP pursuant to Section 56, Article 1 (b) of the Higher Education Act, provided the Student fails to comply with the requirements arising from the study programme pursuant to MUP Study and Examination Code or exceeds the maximum length of study, or fails to pay the tuition fees pursuant to the conditions stipulated by the Contract, List of MUP Fees, and MUP Directive on Fees;
 - f) and in other cases stipulated by the Higher Education Act as of the day stipulated by the Higher Education Act or in other cases stipulated in the Contract with respect to MUP internal rules and regulations.

Article IV Rigorosum Proceedings

1. Rigorosum proceedings specified in Section 1, Item 1 of the Contract are implemented at MUP pursuant to provisions of Section 46, Article 5 of the Higher Education Act. On the grounds of signing the Contract, the applicant shall become a Participant in the Rigorosum proceedings. By signing the Contract on the Administration of Rigorosum Proceedings, the Participant in the Rigorosum proceedings confirms that he/she was informed by MUP, on the grounds of an evaluation of the application to the Rigorosum proceedings submitted by the applicant in compliance with the relevant provisions of MUP Examen Rigorosum Code, as amended, on the details of the course and requirements of the Final State Rigorosum Examination, the consultant, and other information relating to the Rigorosum proceedings, the objective of which is to complete the Final State Rigorosum Examination in the follow-up Master's Degree study programme and specialisation stipulated in Section 1, Item 1 of the Contract.
2. Pursuant to MUP Examen Rigorosum Code, participants of Rigorosum proceedings must defend their Rigorosum thesis and successfully pass an oral examination in the maximum allowed period of three academic years; this period commences as of the beginning of the academic year following the day of signing of the Contract.
3. Participants of the Rigorosum proceedings do not hold the student status within the intent of the Higher Education Act and they are not eligible to vote and be elected for MUP Academic Council. Participation in the Rigorosum proceedings may not be interrupted.
4. Further details on the administration of the Rigorosum proceedings and on the conditions with which the Participant in the Rigorosum proceedings must comply during the Rigorosum proceedings shall be stipulated in

MUP Examen Rigorosum Code and relevant directives issued by MUP Rector. Upon successful completion of the Final State Rigorosum Examination, participants of the Rigorosum proceedings shall receive a diploma and diploma supplement in accordance with MUP Examen Rigorosum Code. Graduates of the Rigorosum proceedings shall be awarded the academic degree of "Doctor of Philosophy" ["Doktor filozofie" in Czech] (abbreviated as "PhDr." before their name).

5. For the duration of one year as of the day on which the Contract enters into force, Participants of the Rigorosum proceedings are entitled to use the equipment and IT resources as well as services of MUP Student Services offices, MUP Library, and study halls for the purpose of writing the Rigorosum thesis and preparing for the oral examination pursuant to MUP internal rules and regulations, unless the Contract ceases to be in effect. In addition, Participants of the Rigorosum proceedings are entitled to use the consultation services of relevant members of MUP faculty up to 20 (twenty) consultation hours; consultation hours comprise 60 minutes.
6. Participants of the Rigorosum proceedings undertake to pay MUP a single lump-sum Rigorosum proceedings fee in the amount of **CZK 35 000** (in words: thirty five thousand Czech Crowns). This fee covers the costs relating to the use of MUP equipment, IT resources, and consultation services provided by members of MUP faculty and other services provided to Participants of the Rigorosum proceedings by MUP pursuant to the Contract. Pursuant to MUP Directive on Fees, the Rigorosum proceedings fee is due at the latest on the day of the signing of the Contract. The Rigorosum proceedings fee is not refundable. Participants of the Rigorosum proceedings are obliged to pay the Rigorosum proceedings fee in full even in case the Rigorosum proceedings have been terminated for any reason or in case MUP legitimately withdrew from the Contract.
7. The Rigorosum proceedings shall be duly completed upon compliance with all conditions stipulated for the administration of the Final State Rigorosum Examination and successful completion of the Final State Rigorosum Examination; the conditions required for completion of the Rigorosum proceedings are stipulated by MUP Examen Rigorosum Code. The day of the completion of the Rigorosum proceedings shall be the day of the completion of the Final State Rigorosum Examination.
8. In addition, the Rigorosum proceedings may be terminated in accordance with the conditions stipulated by MUP Examen Rigorosum Code:
 - a) by means of quitting the Rigorosum proceedings; the day of termination of the Rigorosum proceedings is defined as the day on which MUP received the written notification of the Participant's quitting of the Rigorosum proceedings;
 - b) applicable to Participants in the Rigorosum proceedings who fail to comply with the requirements stipulated by MUP Examen Rigorosum Code and who fail to complete the Final State Rigorosum Examination successfully, the day of termination of the Rigorosum proceedings shall be the day on which the Participant in the Rigorosum proceedings failed to complete the Final State Rigorosum Examination on the last date scheduled by MUP Examen Rigorosum Code;
 - c) by the lapse of the period stipulated for the defence of the Rigorosum thesis and successful completion of the Final Rigorosum State Examination pursuant to the provisions of Section 3, Article IV, Item 2 of the Contract;
 - d) by means of an expulsion from the Rigorosum proceedings in accordance with MUP Disciplinary Code, pursuant to Section 65, Item 1 (c) or pursuant to Section 67 of the Higher Education Act; in such cases the day of termination of the Rigorosum proceedings shall be the day on which the decision on expulsion entered into force; and
 - e) in other cases stipulated by the Higher Education Act as of the day stipulated by the Higher Education Act or in other cases stipulated in the Contract with respect to MUP internal rules and regulations.

Article V

Lifelong Learning Programmes

1. Lifelong Learning Programme to which the Participant was admitted and that is specified in Section 1, Item 1 of Contract is implemented at MUP pursuant to provisions of Section 60 of the Higher Education Act. On the grounds of signing the Lifelong Learning Programme Contract the applicant shall become a Participant in the Lifelong Learning Programme (hereinafter the "LLP").
2. The schedule of each LLP is governed by the relevant directives issued by MUP Rector, and it is based on MUP Academic Year Schedule; provisions of Section 3, Article III, Item 2 of the Contract shall apply to LLPs analogously.
3. Participants in the LLP do not hold the student status within the intent of the Higher Education Act and they are not eligible to vote and be elected for MUP Academic Council. Participation in the LLP may not be interrupted.
4. Within the framework of the following LLPs: "Preparatory Year – Course of Czech Language for Foreigners", "Semester-Long Course of Czech Language for Foreigners", "Preparatory Year - Course of the English Language" and "Semester-Long English Language Course", the Participant is entitled to take part in two of the specialised courses taught at MUP within the framework of accredited Bachelor's or Master's Degree study programmes; the total allowed extent of participation in the specialised courses within the LLP is 13 lectures in each of the courses. In case there are availabilities, LLP Participants of LLPs "Preparatory Year – Course of Czech Language for Foreigners" and "Preparatory Year - Course of the English Language" may take advantage of one other language course taught at MUP in a group of MUP students, provided the required level is available for the selected language.

5. The details of the structure of the LLP, the characteristics of the taught courses, and the requirements that must be met by the Participant during the course of the LLP shall be stipulated by relevant directives issued by MUP Rector in accordance with MUP Lifelong Learning Code.
6. Participants in the LLP who comply with all requirements stipulated for the completion of the LLP shall receive a certificate issued by MUP. Recognition of LLP study requirements within the framework of study in Bachelor's Degree, Master's Degree, or Ph.D. study programmes and specialisations is governed by MUP internal rules and regulations, particularly by MUP Study and Examination Code.
7. Participants in the LLP are entitled to use MUP equipment, information technologies, and services offered by MUP Student Services offices as well as MUP Library, and study halls for the purpose of pursuing their study within the LLP in accordance with MUP internal rules and regulations.
8. Participants in the LLP "Preparatory Year – Course of Czech Language for Foreigners" of "Preparatory Year - Course of the English Language" undertake to pay to MUP a single lump-sum payment of tuition fees for the Lifelong Learning Programme in the amount of **CZK 55 000** (in words: fifty-five thousand Czech Crowns) per academic year; the tuition fees are due at the latest on the day of the signing of the Lifelong Learning Programme Contract. Participants in the LLP "Semester-Long Language Course of Czech for Foreigners", "Semester-Long English Language Course", or "Semester-Long Module" undertake to pay to MUP a single lump-sum payment of tuition fees for the Lifelong Learning Programme in the amount of **CZK 30 000** (in words: thirty thousand Czech Crowns) per academic year; the tuition fees are due at the latest on the day of the signing of the Lifelong Learning Programme Contract.
9. Participants in the "LLP Programme within the Framework of Accredited Programmes" undertake to pay tuition fees for the LLP to MUP on the grounds of a tuition fee payment plan chosen in the Contract. Tuition fees for the "LLP Programme within the Framework of Accredited Programmes" are stipulated as a payment for one academic year in compliance with the List of MUP Fees; it may be paid as one lump-sum or in instalments, as stipulated herein.
10. Participants in the LLP who chose the option "payment for one academic year in full" in the Contract pursuant to the provisions of Section 3, Article V, Item 9 herein undertake to pay the tuition fees in the amount of **CZK 55 000** (in words: fifty-five thousand Czech Crowns) per academic year for the **full-time** form of the LLP or tuition fees in the amount of **CZK 48 000** (in words: forty eight thousand Czech Crowns) per academic year for the **part-time** form of LLP study. LLP tuition fees are payable at the latest on the day of the signing of the Lifelong Learning Programme Contract.
11. Participants in the LLP who chose the option of payment of tuition fees of "payment for one academic year in two instalments" in the Contract pursuant to the provisions of Section 3, Article V, Item 9 herein, undertake to pay the increased tuition fees in the amount of **CZK 58 000** (in words: fifty-eight thousand Czech Crowns) per academic year for the **full-time** form of the LLP in two instalments in the amount of **CZK 29 000** (in words: twenty-nine thousand Czech Crowns) per instalment, or tuition fees in the amount of **CZK 50 000** (in words: fifty thousand Czech Crowns) per academic year for the **part-time** form of the LLP in two instalments in the amount of **CZK 25 000** (in words: twenty five thousand Czech Crowns) per instalment. The first payment of LLP tuition fees is due at the latest on the day of the signing of the Contract; the second payment of the LLP tuition fees is due **at the latest by 10 January** of the relevant academic year. The option of payment of tuition fees of "payment for one academic year in two instalments" does not infringe the legal ground, i.e. the obligation to pay tuition fees for the whole academic year; it concerns solely the manner of payment of tuition fees in two instalments. Participants in the LLP who chose the option of "payment for one academic full in two instalments" are also obliged to pay the full amount of tuition fees for each academic year, even in case of termination of study for any reason prior to the due date of the second tuition fees instalment. Unless a payment plan is chosen in the Contract, the default payment option of "payment for one academic year in full" shall apply.
12. MUP reserves the right not to open the LLP "Preparatory Year – Course of the Czech Language for Foreigners" and "Preparatory Year - Course of the English Language" in case the number of LLP Participants in each course is lower than the minimum number of LLP Participants in the respective groups in the pertinent academic year; the minimum number of Participants in a group is 17, the maximum number of Participants in a group is 23. In case the number of LLP Participants in one group exceeds the maximum allowed number of Participants, yet it is lower than the minimum required number of Participants for another group, 23 Participants shall be enrolled in one group in the succession in which they signed the Lifelong Learning Programme Contract. MUP reserves the right not to open the LLPs of "Semester-Long Course of Czech Language for Foreigners", "Semester-Long English Language Course" and "Semester-long Module" due to lack of availability. Furthermore, MUP reserves the right to refrain from opening any LLP within the Framework of Accredited Programmes in case no relevant study group of the first year of the Bachelor's Degree study programme or Master's Degree study programme and specialisation has been opened within the study specialisation and location where classes are held pursuant to Section 3, Article III, Item 19 of the Contract. In case MUP does not open the relevant LLP during the academic year or in case the LLP Participant could not be placed in a group due to capacity issues and another group could not be opened, MUP undertakes to return the LLP tuition fees to the Participant without any unnecessary delay pursuant to the MUP Directive on Fees.
13. Participants of Lifelong Learning Programmes who signed the Contract designated as "Parallel Study of Another Specialisation" hereby undertake to pay MUP reduced LLP tuition fees for parallel study of another LLP; in case of

LLP "Preparatory Year – the Czech Language Course for Foreigners" or "Preparatory Year – the English Language Course" they undertake to pay one-time lump sum reduced LLP tuition fees in the amount of **30 000 CZK** (in words: thirty thousand Czech Crowns); and in case of the LLP "Semester-long Course of the Czech Language for Foreigners", "Semester-long Course of the English Language" or "Semester-long Module" they undertake to pay MUP one-time lump sum tuition fees for the LLP in the amount of **18 000 CZK** (in words: eighteen thousand Czech Crowns); payments are due in one lump sum at the latest on the day of signing the Contract. The reduced amount of LLP tuition fees is effective only in case that in addition to the second LLP, the Participant is also parallelly studying, without interruption, a Bachelor's Degree or Master's Degree specialisation or "LLP within the Framework of Accredited Programmes" at MUP. Reduced tuition fees for study of Lifelong Learning Programmes cannot be paid in instalments.

14. Participants in MUP Lifelong Learning Programmes are obliged to pay tuition fees for the Lifelong Learning Programme for the whole duration of study within the framework of the Lifelong Learning Programme, even in case their study within the Lifelong Learning Programme had been terminated on any grounds or in case MUP legitimately withdrew from the Contract. Tuition fees for Lifelong Learning Programmes are not refundable. Details on the obligation to pay tuition fees for Lifelong Learning Programmes and other fees are stipulated by MUP internal rules and regulations, particularly by MUP Study and Examination Code and MUP Directive on Fees.
15. Participation in the LLP shall be duly completed upon the completion of the relevant LLP and full compliance with all requirements stipulated for the issuance of the certificate of completion of the LLP. The date of the completion of the participation in the LLP is defined as the day of successful completion of the last requirement stipulated for the issuance of the certificate confirming the completion of the relevant LLP.
16. In addition, participation in the LLP shall be terminated pursuant to the conditions stipulated in MUP Lifelong Learning Programme Code:
 - a) quitting of LLP participation; the day of termination of study within the framework of the LLP is defined as the day on which MUP received the written notification of Participant's quitting of his/her LLP study;
 - b) in case the LLP Participant fails to fulfil the requirements arising from MUP Lifelong Learning Code and relevant directives issued by MUP Rector; the day of the termination of participation in the LLP is defined as the day on which the LLP Participant fails to complete the requirements stipulated for the issuance of the certificate confirming the completion of the relevant LLP on the last scheduled date;
 - c) by expulsion from the LLP pursuant to MUP Disciplinary Code, pursuant to Section 65, Item 1 (c) or Section 67 of the Higher Education Act; in such cases, the day of termination of participation in the LLP is defined as the day on which the decision on expulsion entered into force;
 - g) and in other cases stipulated by the Higher Education Act as of the day stipulated by the Higher Education Act or in other cases stipulated in the Contract with respect to MUP internal rules and regulations.

Article VI

Common Provisions for All Study Programmes and Specialisations, All Lifelong Learning Programmes, and Rigorosum Proceedings in all Programmes and Specialisations

1. The Student or, as the case may be, the Participant in the LLP or Participant in the Rigorosum proceedings hereby undertakes to provide MUP with a valid mailing address and inform MUP about any change of address. Furthermore, the Student or, as the case may be, LLP Participant is obliged to respect the decision of MUP Rector - or the person who is authorised to make decisions on behalf of MUP Rector and to summon Students and Participants - and appear and discuss matters related to the course or termination of their study, Rigorosum proceedings, or LLP participation; Students or Participants who fail to comply with this requirement are obliged to reimburse any costs incurred to MUP.
2. Students, Participants in the LLP, and Participants in the Rigorosum proceedings are subject to MUP Disciplinary Code that determines disciplinary offences and stipulates relevant sanctions in accordance with the Higher Education Act.
3. When the Student or, as the case may be, the Participant in the LLP or Participant in the Rigorosum proceedings is in default of payment of the tuition fees, LLP tuition fees or Examen Rigorosum fees, or any other fees stipulated by the List of MUP Fees or a part thereof, MUP is authorized to deny the Student or, as the case may be, the Participant in the LLP or Participant in the Rigorosum proceedings access to MUP information systems until payment of the due amount is received. By exercising this right, MUP does not waive its right to exact outstanding fees or, as the case may be, contractual penalties, or interests on late payment; or its right to withdraw from the Contract.
4. By signing the Contract and upon payment of tuition fees or, as the case may be, LLP tuition fees, or the Rigorosum proceedings fee, the Student or, as the case may be, the Participant in the LLP or the Participant in the Rigorosum proceedings is not automatically entitled to successful completion of study, LLP participation or Final State Rigorosum Examination or successful completion of any assessment or any other study requirement, LLP or Rigorosum proceedings requirements.
5. In cases when the List of MUP Fees or any other MUP internal rules and regulations stipulate the obligation to pay additional fees for certain acts or additional services rendered within the framework of study that are not directly

- stipulated in the Contract, the Student or, as the case may be, the Participant in the LLP, or Participant in the Rigorosum proceedings undertakes to pay such fees in accordance with MUP internal rules and regulations.
6. The Student or, as the case may be, the Participant in the LLP or Rigorosum proceedings hereby undertakes to transfer the tuition fees, LLP tuition fees, or Rigorosum proceedings fees and other fees pursuant to the List of MUP Fees to the MUP bank account; the number of the Contract shall be used as the variable symbol; alternatively, other variable symbols specified in MUP Directive on Fees shall be used. Any payments shall be considered paid on the day when the relevant amount with the correct variable symbol is credited to MUP bank account. Additional details are stipulated in MUP Directive on Fees.
 7. MUP is entitled to withdraw from the Contract in case the Student or, as the case may be, the Participant in the Rigorosum proceedings or the LLP Participant is in default of payment of the tuition fees, LLP tuition fees, the Rigorosum proceedings fees in full or in part for more than 30 calendar days; MUP is obliged to inform the Student or, as the case may be, the Participant on the withdrawal by a written notice. The withdrawal becomes effective on the day of delivery of the written notice or, as the case may be, on the day of refusal to accept the written notice or, in case the notice cannot be delivered due to other reasons than refusal of its acceptance, after the 5th calendar day from the day of the sending of the notice via registered mail. Failure to pay tuition fees constitutes grounds for termination of study; MUP is also entitled to receive tuition fee payments for academic years in which study was terminated for any reason and/or in which the Student or, as the case may be, the Participant in the LLP, or the Participant in the Rigorosum proceedings, legitimately withdrew from the Contract.
 8. The provisions of Section 2, Item 1 and 2 shall apply in case the Contract allows for the option "payment for one academic year in two instalments".
 9. The List of MUP Fees stipulates the amounts of individual fees in Czech Crowns (CZK) and Euros (EUR); remitters shall always pay the fee in the amount stipulated in the List of MUP Fees in the relevant currency, disregarding the actual exchange rate. Students, or as the case may be, Participants in the Rigorosum proceedings or LLP Participants may choose whether they wish to make payments in Czech Crowns (CZK) or Euros (EUR) by selecting the relevant option in Section 2, Item 3 of the Contract. In case of selecting the option of "payment for one academic year in two instalments" for payment of tuition fees or LLP tuition fees, both instalments of the tuition fees or LLP tuition fees must be paid in the same currency. Students may change the currency of their tuition fees only for the subsequent academic year. Such changes can be effectuated by payment of the relevant amount of the tuition fees in accordance with the List of MUP Fees in the chosen currency. With respect to other fees stipulated in the List of MUP Fees, the remitter shall choose the currency independently by making the payment in the adequate amount and currency according to the List of MUP Fees. Unless the currency is indicated in the Contract, the default payment currency shall be the Czech Crown (CZK).
 10. In case of payments of any fees in Czech Crowns (CZK) the remitter undertakes to make payments to the account administered by Česká spořitelna a.s., account number/bank code: **294158339/0800** (in the international format: IBAN: CZ33 0800 0000 0002 9415 8339, BIC/SWIFT: GIBACZPX). In case of payments of any fees in Euros (EUR) the remitter undertakes to make payments to the account administered by Sparkasse Oberlausitz-Niederschlesien, IBAN: **DE17 8505 0100 0232 0135 14**, BIC/SWIFT: **WELADED1GRL**.

Article VII

Final Provisions for Study at MUP

1. The Contract is governed by the laws of the Czech Republic and any disputes that might arise between the contractual parties shall be resolved by Czech courts.
2. The provisions of Section 3, Article VI, Item 7 of the Contract shall apply analogously to delivery of any documents on the grounds of the contractual relation based on the Contract.
3. Contractual relations arising from the Contract shall cease to exist as of the day of completion or termination of study, Rigorosum proceedings, or LLP participation; this provision shall not be to the prejudice of the right of MUP to the outstanding fees pursuant to the Contract and the List of MUP Fees.
4. The Contract may be concluded in both Czech and English language versions. In case of any ambiguity of interpretation or discrepancy between the Czech and the English version, the Czech version shall take precedence, and it shall be legally binding.
5. The Student or, as the case may be, the Participant in the Rigorosum proceedings, or the Participant in the LLP programme hereby acknowledges and agrees with the fact that MUP shall administer his/her personal data contained in the Contract, pursuant to Act no. 101/2000 Coll., on Personal Data Protection, as amended, for the duration of the effectiveness of the Contract or, as the case may be, for the duration of the period stipulated by special legal regulations for the purpose of complying with the rights and obligations arising from the Contract for the purpose of complying with obligations stipulated for MUP by special legal regulations. The Student or, as the case may be, the Participant in the Rigorosum proceedings or the Participant in the LLP hereby declares that he/she is aware of his/her rights pursuant to the provisions of Section 12 and Section 21 of Act no. 101/2000 Coll., on Personal Data Protection, as amended.

6. Should any of the provisions of the Contract become invalid or ineffective in the future on the grounds of any generally binding legal rule or regulation or on the grounds of an effective court ruling, the validity of the remaining provisions of the Contract will remain unchanged.

Section 4
Final Provisions of the Contract

1. The Contract shall enter into force and become effective as of the day of its signing by both contractual parties.
2. The contractual parties hereby declare that they read the Contract and acknowledge its content, which they deem sufficiently understandable and without fault or error, that the Contract expresses their true, solemn, and free will, and that it was not signed under any distress or any strikingly disadvantageous conditions; and in witness thereof both contractual parties shall attach their signatures below.
3. The Contract shall be executed in two counterparts; one of the counterparts shall be kept by the Student and one by MUP.

In Prague, date

MUP Authority

Student

Drafted by:

SAMPLE